

**FOREST AREA SCHOOL DISTRICT
APPLICATION FOR APPROVAL OF TUITION CREDIT
AND/OR
50% ADVANCE FOR TUITION CHARGES
20__-20__
PREPARE IN DUPLICATE**

Teacher's Name _____

Address _____

Institution to be attending _____

Dates to be attending _____

<u>Course</u>	<u>Credits Attempting</u>	<u>Tuition Paid*</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

(Tuition only. Do not include fees)

Request for 50% Advance: Yes _____ No _____

I understand that, upon completion of my classes, detailed records of all expenses and transcripts of my grades (in duplicate) will be submitted to and reviewed by the Superintendent.

In accordance with Article VI Section E of the Negotiated Collective Bargaining Agreement between Forest Area School district and Forest Area Education Association, I agree to reimburse the District for any and/or all unsatisfactorily completed courses within a thirty (30) day period of withdrawal from a course or receipt of an unsatisfactory mark.

Date

Signature of Teacher

Level I Certificates (please mark applicable credits):

____ CREDITS 1-6 (50% tuition cost reimbursement)

____ CREDITS 7-15 (60% tuition cost reimbursement)

____ CREDITS 16-24 (75% tuition cost reimbursement)

Amount Approved: _____

Superintendent's Signature

Date _____

(Revised 8/30/2011)