

SAP

Student Assistance Program Initial Referral Form

I am worried about: _____ grade: _____
Student's name: _____

My name is: _____ date: _____

REASON FOR SAP REFERRAL:

Briefly describe the behavior(s) which cause concern; i.e. falling or failing grades, excessive absenteeism/tardiness, disruptive behavior, talk of self-harm, change in level of participation, etc.

ATTEMPTS TO HELP:

Briefly describe the measures you have taken to attempt to correct this behavior. For example, talked with the student regarding issue, contacted the parents, etc. It is helpful if you can be specific about times, dates, frequency when possible.

THANK YOU.

The Student Assistance Program is a voluntary service available to all 6th-12th grade students who are having any kind of problems affecting their grades, attendance, or behavior. The SAP team meets weekly. Any urgent situations should be reported to Guidance office or teaching staff immediately.